



# Charles R. Kendall Scholarship & Education Fund

2023-2024 ACADEMIC YEAR ♦ RECOMMENDATION FORM  
(CONFIDENTIAL)

**Applicant, please provide the following information:**

Applicant's Name: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ HGEA Member's Work Phone: \_\_\_\_\_

The applicant is applying for the HGEA Charles R. Kendall Scholarship. Please candidly answer the following questions and **return this form** by **January 17, 2023**, directly to:

**HGEA C.R. Kendall Scholarship and Education Fund**  
**888 Mililani Street, Suite 401**  
**Honolulu, HI 96813-2991**

**If you are submitting recommendation letters, this form must still be completed and returned.**

1. Compared with other (check one) \_\_\_ Students \_\_\_ Employees \_\_\_ Teammates: \_\_\_\_\_  
you know, please rate the applicant on the following qualities by checking the appropriate boxes:

	OUTSTANDING	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	NO BASIS FOR OPINION
INTELLECTUAL CAPACITY					
MOTIVATION AND DRIVE					
INITIATIVE					
CHARACTER					
LEADERSHIP					
SCHOLASTIC ABILITY					
WRITING ABILITY					
SPEAKING ABILITY					
TEAMWORK					

2. Please describe the reasons for your ratings above. Use this space or attach a sheet, if needed:

**IMPORTANT — Be sure to complete questions on page 2**

## CONFIDENTIAL Recommendation Form — Page 2

3. Describe what you feel are the applicant's overall strengths and/or weaknesses:

4. What is your relationship to the applicant?

Teacher

Professor

Employer

Coach

5. How long have you known the applicant?

From (month, year): \_\_\_\_\_

**THIS RECOMMENDATION WAS PREPARED BY:  
(PLEASE PRINT)**

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_